



Dear Parent:

Thank you for your interest in Steppin Stones Academy & Preschool. We are confident that we can meet your childcare needs. Our program offers parents a “peace of mind” and serves as your “child’s home away from home”. We strive to offer nurturing, supportive care, and love to all children and their families. Our goal is to bestow physical, emotional, cognitive, and social skills in each individual child to promote growth and independence.

We offer a creative curriculum. We believe children learn through play and hands-on activities. Staff will serve as positive role models and interact with your child throughout the classroom centers. Our preschool staff will work hard to prepare your child for a public-school setting. We have a variety of programs and services to offer at an affordable rate.

We welcome you to call the office at the number below if you have additional questions. Below is a list of documents and items needed to complete the enrollment process.

- ❖ **1<sup>st</sup> payment, registration fee, & payment authorization form.**
- ❖ **Proof of birth (Birth Letter or Birth Certificate)**
- ❖ **Physical form with shot records included**
- ❖ **Parents ID**
- ❖ **DSS clients must have social workers name & number**
- ❖ **Emergency contacts & authorized pick-ups names, address, & numbers**
- ❖ **Baby wipes for all children in diapers or pull ups**
- ❖ **Four complete sets of clothes for accidents**
- ❖ **1 package of 10 or more diapers or pull ups per day is needed**
- ❖ **Crib size sheet & blanket, or 1 twin size sheet for nap time (please no pillows)**
- ❖ **Infants will need empty bottles and a 1 day supply of emergency formula. Emergency formula will be kept at the center. Bottles will be sent home daily. The center provides infant food, snacks, and a fortified infant formula (similar to Similac Advance).**
- ❖ **All items must be labeled with your child’s name with a sharpie marker.**

We look forward to working with you and caring for your child.

Sincerely,

Management